

Council on University Planning and Budget
September 8, 2017
2:00 p.m. – 1895 Room

Minutes

Voting Members Present: Angela Anthony, Melissa Caldwell, Lauren Clapp, Eric Davidson, Sace Elder, Richard England, Cathy Engelkes, Grace Fosu, Ryan Hendrickson, Gloria Leitschuh, Allorah Miles-L'Hote, Leigh Moon, Steve Rich, Jemmie Robertson, Kathlene Shank, Jody Stone, Melody Wollan, Westley Wright, Luke Young

Absent: Steve Brantley, Peggy Brown, Mona Davenport, Tim Zimmer

Non-Voting Members Present: Lynette Drake, Jay Gatrell, David Glassman, Judy Gorrell, Paul McCann.

1. Call to order & introductions – Kathlene Shank called the meeting to order at 2:05 p.m. introductions were made around the table.
2. Approval of Minutes for April 15, 2016 – Motion (Hendrickson/Wollan): Approve the minutes as written. The minutes were approved by acclamation.
3. Executive Committee Report – Kathlene Shank reported that the Executive Committee met several times during the summer.
4. Administrative/Subcommittee Reports
 - President Administrative Report – The subcommittee did not meet. President Glassman discussed the 10th day enrollment figures. The enrollment reflects a 5% decrease with 7,030 total students. Transfer students were up 19% and domestic graduate students were up 30%. The State of the University address is scheduled next Thursday, September 14, at 2:30 p.m. in Dvorak Concert Hall, and the topics to be included are budget, enrollment, accomplishments, vitalization project update, and the plan for the year.
 - Vice President of Academic Affairs Administrative Report – Provost Gatrell greeted the Council. No report.
 - Vice President of Business Affairs Administrative Report – VP McCann reported that the subcommittee met. EIU received some of the additional funds from the second part of the FY17 appropriation. Additional FY17 MAP money was received which requires a recalculation of students' Federal financial aid. The FY18 budget of \$38.6 M (all Ed Asst. Fund). \$4.3M has been received to date. The Governor can reduce the FY18 budget by 5%.
 - Vice President of Student Affairs Administrative Report – VP Drake talked about the Panther Life app which went live on August 1. The app shows the calendar of events on campus. Provost Gatrell and VP Drake will be sending an email soon aimed at helping distressed students.

- University Advancement Administrative Report – There were a few alumni events in FY16 and FY17. Alumni Services will be scheduling more events in FY18. Development recently hired two directors.

5. New Business

- a. Election of Chair – Motion (Wollan/Robertson): Nominate Kathlene Shank to serve as Chair of CUPB. The vote was unanimous.
- b. Executive Committee Representation Selection

Business Affairs:	Tim Zimmer, nominated by Lauren Clapp;
Student Affairs:	Eric Davidson, nominated by Cathy Engelkes/Jody Stone;
University Advancement:	Steve Rich;
Fulltime Teaching Faculty:	Gloria Leitschuh, nominated by Sace Elder;
Student:	Luke Young, nominated by Allorah Miles-L’Hote/Westley Wright; and
At Large:	Melody Wollan, self-nominated and seconded by Angela Anthony.
- c. Subcommittees

The following Council members volunteered to serve on a subcommittee:

VPAA:	Sace Elder, Mona Davenport, Westley Wright
VPBA:	Tim Zimmer, Melody Wollan, Luke Young
VPASA:	Jody Stone, Angela Anthony, Allorah Miles-L’Hote, Grace Fosu
VPUA:	Steve Rich, Ryan Hendrickson, Lauren Clapp
Pres. Area:	Leigh Moon, Cathy Engelkes, Melissa Caldwell
- d. Budget Transfer Subcommittee

The following Council members volunteered to serve on the Budget Transfer Subcommittee: Allorah Miles-L’Hote, Gloria Leitschuh, Sace Elder, Melissa Caldwell, and Jody Stone.
- e. 2017-2018 Meetings – The meeting dates were provided and they are October 6, 2017 (Library Room 4440); November 3, 2017 (Arcola/Tuscola Room); February 2, 2018 (Library 4440); March 2, 2018 (Arcola/Tuscola Room); April 6, 2018 (Arcola/Tuscola Room); May 4, 2018 (Arcola/Tuscola Room); June 1, 2018 (Arcola/Tuscola Room); July 13, 2018 (Arcola/Tuscola Room); and September 8, 2018 (Arcola/ Tuscola Room). The meetings in May, June, and July will begin at 9:00 a.m. All other meetings will begin at 2:00 p.m.

6. Adjournment – Motion (Rich/Stone): To adjourn. The meeting was adjourned at 3:45 p.m.